

Certificate to Licensure Survival Guide

The conversion from certificate to license will happen between June 1st and June 30th 2013. The following points have been assembled to help educators navigate this conversion.

Things to Know

- All certificates will convert to a single license per person between June 1 and June 30, 2013
- All existing certificates will appear as endorsements on the new license, no more separate certificates or types
- All subsequent qualifications earned become additional endorsements on the license
- You will not lose any of your current credentials in this exchange
- A new system will replace the Educator Certification System (ECS) called Educator Licensure Information System (ELIS), will be in place when we convert to licensure
- There will be no paper licenses issued, everything will be electronic through ELIS
- All information in ECS should convert to ELIS **EXCEPT** the CPDU's and Statements of Assurance
- All applications for renewal of certificates will be through ELIS, no paper option will be available
- All applications for endorsements after the conversion to licensure will be through ELIS, no paper option will be available
- Current Paraprofessionals will now be required to pay a \$10/year registration fee
- New Paraprofessionals will be required to pay the \$75.00 application fee, plus the registration fee
- Out of state teacher applications are increasing to \$150.00 per application

Things to Do

- If eligible to renew in 2013, complete registration process beginning January 1, 2013 and prior to June 1, 2013
- Review and update all personal and certification information on ESC prior to June 1, 2013
- Print copies of information currently in ECS under Current Credentials
- Any Initial Certificate holders with four or more years of experience PRIOR to this school year in an Illinois Public School must apply for their standard certificate before June 1, 2013 and meet the standard requirements as their current certificate is no longer valid and will not transfer to licensure